

**DULLES SHRM BOARD OF DIRECTORS
MEETING MINUTES FOR JANUARY 9, 2023**

Board Members Present:

1. President – William Seidler
2. Secretary & Director, Certification – Tricia Kleber
3. Vice President – Programs – Hudaidah Bhimdi
4. Director, Community Service – Mary Khattak
5. Director, Diversity & Workforce Readiness Advocate – Nakisha Griffin
6. Director, Marketing & Communications – Erin Moody
7. Legislative Liaison – Matt Nieman
8. Student/Emerging Professional Liaison – Rochelle Fashaw
9. Past President and Director, Membership/Registration – Nicole Davis

Board Members Absent:

1. Treasurer – Bryan Clickener
2. Director, Discussion Group – Megan Hollywood
3. SHRM Foundation Representative – Rae Shimon
4. Past President and Director, Membership/Registration – Charlan Cornwell

Vacant Position:

1. President Elect
2. Vice President, Sponsorships
3. Director, Registration

MEETING STARTED – 5:35 pm

Will called the meeting to order. Since we have new board members, we did a quick introduction of everyone on the Board.

Secretary's Report – Tricia Kleber had a problem with her computer and the December minutes were lost.

Treasurer's Report – Bryan Clickener – Balances as of 1/9/2023

- Truist checking - \$5,405.74
- Truist savings - \$18,735.66
- PayPal - \$1,510.10

Bryan will prepare and submit to the Board a draft budget by early next week.

Programs' Report – Hudaidah Bhimdi

Programs for 2023

- January – Meet the Board – every Board member will do an introduction, then a TED talk about our specialty – January 22 around lunchtime
- February – Immortal HR – The Death and Rebirth of Ms. H (Harriet) R. (Rose) Job – Feb 17, 2:00 pm
- March –

Membership Report – Charlan Cornwell

- Active Members – 142 active members

Registration Report – Will Seidler/Tricia Kleber

There was no December meeting.

Sponsorship Report – Vacant

- Yearly Sponsor
- Monthly Sponsors

Community Outreach Report – Mary Khattak

We'd like to start recognizing an organization every quarter. Mary will work on finding the organizations to spotlight every quarter.

Discussion Group Report – Megan Hollywood

January Discussion Group

- Topic – Negotiating Conversations
- Date – January 5
- Registered – 10
- Attended – 8

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1066, same as last month
- Twitter Followers – 1022, down 16 from last month
- Instagram Followers – 56, same as last month
- Facebook – 123, down 3 from last month

Erin will start pushing out the newsletter and social media for this year.

Certification Report – Tricia Kleber

- SHRM Approval – January Discussion Group
- HRCI Approval – January Discussion Group
- Waiting for HRCI Approval –
- Waiting to Obtain – Anything for 2023

New Business

- Survey Update – the survey got spoofed and we got 100's of responses, but they were fake responses. We will resend out the survey this week and close it at the end of next week and do the drawing for the gift card at our January 25 meeting. The Board members will not take the survey at this time.
- Programming Calendar for 2023
 - Jan 25
 - Feb 17
 - Mar 15
 - April 19 – in person
 - May 17 – half-day conference or in-person chapter meeting
 - June 21
 - Aug 16
 - Sept 20 – annual legislative update
 - October 18
 - November 15
 - Dec 13 – Holiday party
- Meet the Board Event – January 25
- Board Retreat – spring or summer; we need to tackle succession planning
- Volunteer Leader Resource Center – this is a great place to get information should you need it – <https://store.shrm.org/events/shrm-events/>
- Membership – E-mail Address Cleanup – we want to try and get this cleaned up so we're not sending information out to old e-mails.
- Communications – Dulles SHRM Business Account for LinkedIn. This would be another place to post about networking events.
- Legislative – Minute with Matt – Monthly via e-mail – Matt would prepare this and Erin would send it out
- Community Outreach – Quarterly Cadence
- Potential merger with NOVA SHRM – we will table more discussions until the summer of 2023, then will look to see how things are going. Do we want to have more conversations with Loudoun to see if it works to merge Dulles SHRM with them?

Next Board Meeting: February 6, 2023

Meeting adjourned: 6:27 pm

Respectfully submitted,
Tricia Kleber

Last edited: January 31, 2023