

DULLES SHRM BOARD OF DIRECTORS MEETING MINUTES FOR APRIL 10, 2023

Board Members Present:

1. President – William Seidler
2. Secretary & Director, Certification – Tricia Kleber
3. Treasurer – Bryan Clickener
4. Vice President – Programs – Hudaidah Bhimdi
5. Director, Community Service – Mary Khattak
6. Director, Marketing & Communications – Erin Moody
7. Legislative Liaison – Matt Nieman

Board Members Absent:

1. Director, Discussion Group – Megan Hollywood
2. Director, Diversity & Workforce Readiness Advocate – Nakisha Griffin
3. Student/Emerging Professional Liaison – Rochelle Fashaw
4. Past President and Director, Membership/Registration – Charlan Cornwell
5. Past President and Director, Membership/Registration – Nicole Davis
6. SHRM Foundation Representative – Rae Shimon

Vacant Position:

1. President Elect
2. Vice President, Sponsorships
3. Director, Registration

MEETING STARTED – 5:36 pm

Will called the meeting to order.

Secretary's Report – Tricia Kleber sent out the March minutes for approval. Matt Nieman approved the minutes and Bryan Clickner seconded them. 2 people need to abstain from voting. Everyone else in attendance voted to approve the minutes. Tricia will upload them to the website.

Treasurer's Report – Bryan Clickener – Balances as of 4/10/2023

- Truist checking - \$7,840.48
- Truist savings - \$18,736.12
- PayPal - \$3,040.18

The checking amount will decrease some due to upcoming expenses.

Will motioned to accept the budget for 2023 and Tricia seconded the motion. All in attendance approved the budget. Bryan will send the budget over to Patty.

Programs' Report – Hudaidah Bhimdi

Programs for 2023

- April – Toxic Workplaces – Toxic Individuals – How to Address the Issues, Solve the Problem, Resolve the Conflict
- May – Would like to use Matt's office and can have it any time after 4:00 pm; Matt may not be there due to a jury trial
- June – confirmed
- August – confirmed
- September – Legislative Update
- October – half-day conference (October 18)

Membership Report – Charlan Cornwell/Nicole Davis

- Active Members – 154 active members

Registration Report – Will Seidler/Tricia Kleber

March Meeting – Five Ways to Create a Great Organizational Culture and Become a Company Hero

- Speaker – 1
- Total Attendees – 52

April Meeting – Toxic Workplaces – Toxic Individuals – How to Address the Issues, Solve the Problem, Resolve the Conflict

- Registrants – 32

Sponsorship Report – Vacant

- Yearly Sponsor – Allstate Identity Protection
- Monthly Sponsors

We did have some e-mail blasts go out over the past month.

Community Outreach Report – Mary Khattak

March/April

- Promote the Tunnel to Towers 5k run/walk in Prince William County on 4/30 (Ask Jennifer to promote in March, create Dulles SHRM team)

May/June

- Women Giving Back in Sterling (could do a diaper/wipes collection and/or promote clothing donations)
- Promote JKC Foundation volunteering in August

July – No meeting

August

- Jack Kent Cooke Foundation Scholars Weekend Volunteer for resume and interviewing tips

September/October

- Embry-Rucker Shelter, promote their Amazon Wish List link & do a collection at in-person meeting

November/December

- Cornerstones Gifts for Kids Drive. Promote & collect \$25 gift cards to Target & Walmart for the kids to shop with

Discussion Group Report – Megan Hollywood

April

- Topic – Working Genius – How Work Gets Done
- Date – April 6
- Registered – 25
- Attended -

May

- Topic – Quiet Quitting & Quiet Hiring
- Date – May 4, 2023

June

- Topic – Organizational Culture & Conflict Management
- Date – June 1, 2023

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1062, down 1 from last month
- LinkedIn company page – 35 followers, up 3 from last month
- Twitter Followers – 1016, down 2 from last month
- Instagram Followers – 57, same as last month
- Facebook – 126, up 2 from last month

Erin will add in the new LinkedIn page in the communications that will go out to all members.

Student/Emerging Professional Liaison – Rochelle Fashaw

No report for this meeting

Certification Report – Tricia Kleber

- SHRM Approval – April Discussion Group; April Monthly Meeting; May Discussion Group
- HRCI Approval – May Discussion Group

- Waiting for HRCI Approval – April Discussion Group; April Monthly Meeting
- Waiting to Obtain – May Monthly Meeting; June Discussion Group; June Monthly Meeting

Old Business

- Survey Update – we received about 27 responses. Satisfaction was 100%. Many people wanted to have the half day seminar, but not sure that any of them volunteered to help.
 - Reason to attend – Social networking and networking, then recertification credits
 - Preference was a mix of in-person and virtual – maybe look at switching on a monthly basis
 - Meal – snacks or actual meal – split
 - Timing – more weight for early morning or mid-day

New Business

- Let Will know if you know of any areas for in-person meeting choices
- We will start working on the half-day seminar – please let Will know if you are interesting in helping out with the seminar.

Next Board Meeting: May 1, 2023

Meeting adjourned: 5:56 pm

Respectfully submitted,
Tricia Kleber

Last edited: April 10, 2023