

## **DULLES SHRM BOARD OF DIRECTORS MEETING MINUTES FOR AUGUST 1, 2022**

### **Board Members Present:**

1. President – William Seidler
2. Treasurer – Bryan Clickener
3. Vice President – Programs – Nakisha Griffin
4. Director, Community Service – Mary Khattak
5. Director, Discussion Group – Megan Hollywood
6. Director, Diversity & Workforce Readiness Advocate – Shareem Annan
7. Director, Marketing & Communications – Erin Moody
8. Legislative Liaison – Matt Nieman
9. SHRM Foundation Representative – Rae Shimon
10. Past President and Director, Membership – Charlan Cornwell
11. Director at Large – Nicole Davis

### **Board Members Absent:**

1. Secretary & Director, Certification – Tricia Kleber

### **Vacant Position:**

1. President Elect
2. Vice President, Sponsorships
3. Director, Registration
4. Student/Emerging Professional Liaison

MEETING STARTED – **5:32 pm**

Will called the meeting to order.

**Secretary's Report** – Tricia Kleber sent out the June minutes for approval. **Matt Nieman** made a motion to approve the minutes and **Megan Hollywood** seconded the motion. **Charlan Cornwell and Shareem Annan** abstained from voting as they were not in attendance at the June meeting. Everyone else approved the minutes and Tricia will upload them to the website.

**Treasurer's Report** – Bryan Clickener – Balances as of 8/1/2022

- Truist checking - \$
- Truist savings - \$
- PayPal - \$

**Programs' Report** – Nakisha Griffin

*Programs for 2022*

- August – Jay Polasky
- September – Annual Legislative Update – Matt Nieman
- October – How to Improve Your Recruitment Efforts – Carla Redfield
- November –
- December – Holiday Party

### **Membership Report – Charlan Cornwell**

- Active Members –
- Pending Members –

### **Sponsorship Report – Vacant**

- Yearly Sponsor – Paycor
- Monthly Sponsors
  - August Meeting
  - September Meeting

### **Registration Report – Charlan Cornwell/Will Seidler**

June Meeting (rescheduled to July)

- Registrants –
- Speaker –
- Total Attendees –

### **Community Outreach Report – Mary Khattak**

### **Discussion Group Report – Megan Hollywood**

August Discussion Group

- Topic – Intentional Work Life Balance
- Date – August 4

September Discussion Group

- Topic – HR Analytics and Tool Demonstration
- Date – September 1

### **Social Media/Communication Report – Erin Moody**

- LinkedIn Members – 1057, up 4 from last month
- Twitter Followers – 1039, up 3 from last month
- Instagram Followers – 52, up 1 from last month
- Facebook – 126, up 1 from last month

### **Certification Report – Tricia Kleber**

- SHRM Approval –
- HRCI Approval –
- Waiting for HRCI Approval –
- Waiting to Obtain – August meetings and beyond

### **Old Business**

Social with NOVA SHRM

September's meeting – Virtual or Hybrid?

Matt talked about having the September meeting be both – virtual and in person. Will and Matt will discuss the logistics will it. We also discussed adding in a recording of “A Minute with Matt” with one of our e-mail blasts. We can record it on WebEx or the cloud and attach that information to the e-mail.

### **New Business**

**Next Board Meeting:** September 12, 2022.

Meeting adjourned: **6:07** pm

Respectfully submitted,  
Nicole Davis and Tricia Kleber

Last edited: July 29, 2022