

**DULLES SHRM BOARD OF DIRECTORS
MEETING MINUTES FOR AUGUST 3, 2020**

Board Members Present:

1. President – Nicole Davis
2. President Elect/Registration Coordinator – Charlan Cornwell
3. Treasurer – Bryan Clickener
4. Vice President, Membership – Tenelle Whitehurst
5. Vice President, Programs – Will Seidler
6. Director, Discussion Group – Megan Hollywood
7. Director, Diversity/Workforce Development – Shareem Annan
8. Director, Marketing – Erin Moody
9. Legislative Liaison – Matt Nieman
10. Community Outreach Co-Chair – Mary Khattak
11. Past President – Rae Shimon

Board Members Absent:

1. Secretary/Certification Representative – Tricia Kleber
2. Vice President, Sponsors – Matt Armendaris (left the Board)
3. SHRM Foundation Representative – Susan Hathaway
4. Director at Large – Jennifer Regis
5. Director at Large – Beth Van Burk

Vacant Position:

1. Student/Emerging Professional Liaison
2. Sponsorships

MEETING STARTED – 5:33 pm

Nicole called the meeting to order.

Secretary's Report – Tricia Kleber sent out the June 1 minutes for approval. William Seidler approved the minutes with Megan Hollywood seconding them. Everyone else in attendance approved the June minutes and Tricia will add them to the website.

Rae Shimon approved the consent agenda and Matt Nieman seconded the agenda. Everyone in attendance approved the consent agenda.

Treasurer's Report – Bryan Clickener – Balances as of 7/31/2020

- BBT checking - \$3,028.24
- BBT savings - \$18,509.92
- PayPal - \$4,756.57

Programs' Report – William Seidler

Programs for 2020

- August – You Can't Make This Sh*t Up: Tales From the HR Crypt
- September – Annual Legislative Update
- October – Keys for Cultivating Inclusion (rescheduled from June)

Membership Report – Tenelle Whitehurst

- Active Members – 101
- Pending Members – 8

Sponsorship Report – Matt Armendaris

- Yearly Sponsor – Extensio Law (Misti Mukherjee)
- Monthly Sponsors
 - August Meeting - ADP
 - September Meeting
 - October Meeting

Registration Report – Charlan Cornwell

June 17 – Webinar – **need from Matt N.**

- Registrants –
- Speakers –
- Total Attendants –

June 24 – Webinar

- Registrants – 13
- Attended - 8
- Speakers – 1
- Total Attendants – 9

Community Outreach Report – Mary Khattak

2020 Community Outreach Plan – ALL ON HOLD

Discussion Group Report – Megan Hollywood

June Discussion Group

- Topic – Organizational Design – Building the US Space Force
- Date – Thursday, June 4
- Registered – 21
- Attended – 25

August Discussion Group

- Topic – Keeping It Real: The Road to Success with Honest Conversations
- Date – Thursday, August 6
- Registered – 19

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1011, up by 10 from last month
- Twitter Followers – 1042, down by 1 from last month
- Instagram Followers – 29, up by 2 from last month
- Facebook – 117, up by 1 from last month

Certification Report – Tricia Kleber

- SHRM Approval – August Discussion Group; August Monthly Meeting
- HRCI Approval – August Discussion Group; August Monthly meeting
- Waiting for Approval –
- Waiting to Obtain – September – December information for both Programs and Discussion Group

Old Business

New Business

- During the VA quarterly update all chapters to continue virtual programming into next year. Dulles SHRM will continue with Zoom meetings through December.
- 2021 Board – Request interest form be completed by Friday, 7 August.
- Quarterly State Call – SHRM dual memberships prototype. Dulles SHRM will participate in round 3 (January 2021 timeframe). We will need to adjust renewal expiration dates to align with SHRM renewal / expiration dates.
- HRVirginia – Get Smart virtual platform. Allows chapters to host virtual fundraisers, raffles, etc. Nicole working with Sue to identify opportunities. Branded pages.
- Discussion on discounted membership dues for unemployed HR professionals. Decision not to offer a free membership, but to take case-by-case to waive chapter meeting fee.

Next Board Meeting: Monday, September 14 at 5:30 p.m. This will be a virtual meeting.

Meeting adjourned: 6:01 pm

Respectfully submitted,
Tricia Kleber

Last edited September 8, 2020