

**DULLES SHRM BOARD OF DIRECTORS
MEETING MINUTES FOR AUGUST 14, 2023**

Board Members Present:

1. President – William Seidler
2. Secretary & Director, Certification – Tricia Kleber
3. Director, Community Service – Mary Khattak
4. Director, Discussion Group – Megan Hollywood
5. Director, Diversity & Workforce Readiness Advocate – Nakisha Griffin
6. Legislative Liaison – Matt Nieman
7. Student/Emerging Professional Liaison – Rochelle Fashaw

Board Members Absent:

1. Treasurer – Bryan Clickener
2. Vice President – Programs – Hudaidah Bhimdi
3. Director, Marketing & Communications – Erin Moody
4. Past President and Director, Membership/Registration – Nicole Davis
5. Past President and Director, Membership/Registration – Charlan Cornwell
6. SHRM Foundation Representative – Rae Shimon

Vacant Position:

1. President Elect
2. Vice President, Sponsorships

MEETING STARTED – 5:34 pm

Tricia Kleber called the meeting to order.

Secretary's Report – Tricia sent out the May minutes for approval. Matt Nieman motioned to accept the minutes and Will Seidler seconded the motion. No one abstained from voting and everyone in attendance approved the minutes. Tricia will upload them to the website.

Treasurer's Report – Bryan Clickener – Balances as of 8/14/2023

- Truist checking - \$4,643.37
- Truist savings - \$21,736.81
- PayPal - \$1,740.16

Will asked about a deposit for the fall conference and needs \$500 for that. He also asked if the chapter could reserve the hotel rooms for the leadership conference in Richmond instead of paying out of pocket and getting reimbursed. Brian will need to respond back to Will if either or both of those could happen.

Programs' Report – Hudaidah Bhimdi

Programs for 2023

- August – Professional Identity Discovering One’s True Self in the Workplace
- September – Annual Legislative Update – at Matt’s office
- October – Fall Conference (Artificial Intelligence) – Hidden Creek Country Club, October 18 from 8am – 1pm; 2 speakers secured and working with SHRM to get a 3rd speaker. Then we’ll have a panel discussion with the speakers. Will is looking for a practitioner to also be on the panel. Paycor is the sponsor for this. Registration will open at the end of August. \$25 for students; \$75 for members; \$125 for non-members. Committee members will be free. Will is looking at a few more sponsors.
- November – still looking for a topic

Prince William is doing a full-day seminar in September. They are charging more for their seminar than we are, but theirs does include lunch. The committee talked about how much the cost should be and decided to keep it a bit more reasonable to see how many people sign up.

Membership Report – Charlan Cornwell/Nicole Davis

- Active Members – 164 active members; 3 new within last 90 days

Sponsorship Report – Vacant

- Yearly Sponsor – Allstate Identity Protection
- Monthly Sponsors

Registration Report – Will Seidler/Tricia Kleber

August Meeting – Professional Identity Discovering One’s True Self in the Workplace

- Registrants – 15 registered online; 30 accepted the g-mail invite

Community Outreach Report – Mary Khattak

3 people volunteered at the JKC Foundation event on August 5. She reached out to Hawaii SHRM chapter to see if there was anything that we could help with due to the fires. Mary will send a slide for Wednesday’s presentation.

We will focus on Embry Rucker from October through December.

Discussion Group Report – Megan Hollywood

August

- Topic – Team & Culture
- Date – August 3, 2023
- Registrants – 20
- Attended – 8

September

- Topic – Organizational Culture & Conflict Management
- Date – September 7, 2023
- Registrants –

She is looking for speakers for the rest of 2023 and 2024. Will has a list from HR Speakers that he'll send to Megan.

Social Media/Communication Report – Erin Moody

Erin was unavailable, so these are numbers from the last meeting.

- LinkedIn Members – 1061, down 2 from last month
- LinkedIn company page – 32 followers
- Twitter Followers – 1017, down 5 from last month
- Instagram Followers – 57, up one from last month
- Facebook – 124, up 1 from last month

Student/Emerging Professional Liaison – Rochelle Fashaw

Rochelle will be reaching out to the students at GMU on August 21.

Certification Report – Tricia Kleber

- SHRM Approval – August Discussion Group; August Monthly Meeting
- HRCI Approval – August Monthly Meeting
- Waiting for HRCI Approval – August Discussion Group
- Waiting to Obtain – September Discussion Group; September Monthly Meeting

Old Business

- Leadership Conference at the Omni Richmond (October 12-14) – Will, Mary, Rochelle, Nicole, Hudaidah, and Nakisha are attending. It's Rochelle's birthday on the 13th, so she is looking to celebrate.

New Business

We walked about a cost for the September meeting. Matt prefers to have a small charge for attendees – he feels that they are more apt to show up. We can have beverages and snacks and market it as a networking event afterwards.

We had a discussion about if people are coming back to the office or still working remote.

What are people's feelings about Monday board meetings? Do we want to change it for next year? Or change the time? Will asked everyone to think about this and he will send out a survey asking for our opinion on our meeting dates/times.

Next Board Meeting: September 11, 2023

Meeting adjourned: 6:14 pm

Respectfully submitted,
Tricia Kleber

Last edited: August 14, 2023