

DULLES SHRM BOARD OF DIRECTORS MEETING MINUTES FOR SEPTEMBER 13, 2021

Board Members Present:

1. President – Charlan Cornwell
2. Treasurer – Bryan Clickener
3. Vice President, Membership & Registration – Tenelle Whitehurst
4. Vice President, Programs – Will Seidler
5. Director, Marketing – Erin Moody
6. Legislative Liaison – Matt Nieman
7. Community Outreach Co-Chair – Mary Khattak
8. Director at Large – Rae Shimon
9. Director, Discussion Group – Megan Hollywood

Board Members Absent:

1. Secretary/Certification Representative – Tricia Kleber
2. Director, Diversity/Workforce Development – Shareem Annan
3. Past President – Nicole Davis
4. Director at Large – Jennifer Regis
5. Director at Large – Beth Van Burk

Vacant Position:

1. President Elect
2. Vice President, Sponsorships
3. Student/Emerging Professional Liaison
4. SHRM Foundation Representative

MEETING STARTED – 5:33 pm

Charlan called the meeting to order. Tricia is absent today, so Charlan is taking the minutes.

Secretary's Report – Tricia Kleber sent out the June minutes for voting, but only received 3 responses. At the meeting, we had 9 people approve the minutes (including Tricia's vote) and 1 abstain. The minutes will be put online to the website.

Tricia also send out the August minutes for approval. We had 7 people approve the minutes (including Tricia's vote) and 3 people abstain.

Treasurer's Report – Bryan Clickener – Balances as of 9/13/2021

- BBT checking - \$1,915.47
- BBT savings - \$16,233.50
- PayPal - \$2,398.98

Programs' Report – William Seidler

Programs for 2021

- September – Annual Legislative Update
- October – Performance Management in a Virtual Environment
- November – Open → *SHRM Foundation or Co-meeting with Matt Nieman on Cannabis and other Drugs in the Workforce*
- December – Holiday Party

Membership Report – Tenelle Whitehurst

- Active Members – 139
- Pending Members – 0

Sponsorship Report – Vacant

- Yearly Sponsor –
- Monthly Sponsors
 - August Meeting
 - September Meeting
 - October Meeting
 - November Meeting
 - December Event

Registration Report – William Seidler/Tricia Kleber

August Outdoor Event

- Registrants – 15
- Attended – 10

September Monthly Meeting

- Registrants – 58

Community Outreach Report – Mary Khattak

May will reach out to Cornerstone to see if they are available to speak at either the October or November meeting.

Discussion Group Report – Megan Hollywood

August Discussion Group

- Topic – From WFH to RTO: The ABC's of Hybrid Work
- Date – Thursday, August 5, 2021
- Registered – 26
- Attended – 21

September Discussion Group

- Topic – Retirement Reimagined
- Date – Thursday, September 2, 2021
- Registered – 27
- Attended – 21

October Discussion Group

- Topic – Throw Me A Lifeline – Training and Tracking for Compliance
- Date – October 7, 2021

November Discussion Group

- Possible topic – Leadership or D&I

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1049, up 9 from last month (uptick 😊)
- Twitter Followers – 1039, down 7 from last month
- Instagram Followers – 53, same as last month
- Facebook – 120, same as last month

Certification Report – Tricia Kleber

- SHRM Approval –September Monthly Meeting; October Discussion Group
- HRCI Approval –
- Waiting for HRCI Approval – September Monthly Meeting; October Discussion Group
- Waiting to Obtain – October Monthly Meeting

Old Business

- Dual Membership – Daily updates coming from SHRM. Charlan needs to look into reimbursement from SHRM for the annual dues.
- Membership Survey – Will has access to Survey Monkey and will start working on the survey

New Business

- SHRM would like to offer the Dulles SHRM chapter 5 tickets to join us at the Congressional Baseball Game – free of charge. To accept this offer, we must complete SHRM's Congressional Baseball Game RSVP form by close of business, Friday, Sept. 17th. Your RSVP submission must include who from your affiliate will be coming to the game. Once your RSVP is received, SHRM will contact you with details on how your tickets will be distributed.



- Bryan Clickener shared that he received an email regarding building websites for SHRM Chapters. We had a brief discussion on this but determined that we are not really interested in moving forward at this time.

Next Board Meeting: October 4, 2021. Bryan sent out the Zoom invite for it.

Meeting adjourned: 6:02 pm

Respectfully submitted,
Tricia Kleber

Last edited September 27, 2021