

**DULLES SHRM BOARD OF DIRECTORS
MEETING MINUTES FOR SEPTEMBER 12, 2022**

Board Members Present:

1. President – William Seidler
2. Secretary & Director, Certification – Tricia Kleber
3. Treasurer – Bryan Clickener
4. Director, Community Service – Mary Khattak
5. Director, Diversity & Workforce Readiness Advocate – Shareem Annan
6. Legislative Liaison – Matt Nieman
7. Director at Large – Nicole Davis

Board Members Absent:

1. Vice President – Programs – Nakisha Griffin
2. Director, Discussion Group – Megan Hollywood
3. Director, Marketing & Communications – Erin Moody
4. SHRM Foundation Representative – Rae Shimon
5. Past President and Director, Membership – Charlan Cornwell

Vacant Position:

1. President Elect
2. Vice President, Sponsorships
3. Director, Registration
4. Student/Emerging Professional Liaison

MEETING STARTED – 5:39 pm

Will called the meeting to order.

Secretary's Report – Tricia Kleber sent out the June minutes for approval. Bryan Nieman made a motion to approve the minutes and Matt Nieman seconded the motion. Everyone in attendance approved the minutes and Tricia will upload them to the website.

Treasurer's Report – Bryan Clickener – Balances as of 9/12/2022

- Truist checking - \$6,344.19
- Truist savings - \$16,235.12
- PayPal - \$2,626.19

We are doing well this year, mostly because we are not doing live meetings, which costs us a lot. We will need to re-evaluate how we are going to do meetings next year and see what the value is that we are trying to provide to stay in line with our budget. Matt wonders if people will want to come back to meetings in person, or will they want to continue doing most of them virtually. We will have to figure out what we want to provide to our members

over the next two years when we do our budget. We will need to find a way to incentive people to attend live events should we do more of them.

Programs' Report – Nakisha Griffin

Programs for 2022

- September – Annual Legislative Update – Matt Nieman – Hybrid
- October – How to Improve Your Recruitment Efforts – Carla Redfield
- November –
- December – Holiday Party

Membership Report – Charlan Cornwell

- Active Members – 140
- Pending Members –

Sponsorship Report – Vacant

- Yearly Sponsor – Paycor
- Monthly Sponsors
 - September Meeting
 - October Meeting

Registration Report – Charlan Cornwell/Will Seidler

June Meeting (rescheduled to July)

- Registrants –
- Speaker –
- Total Attendees –

August Meeting

- Registrants –
- Speaker –
- Total Attendees –

Community Outreach Report – Mary Khattak

No one contributed anything to the social event. She will work on something for the holiday party. Mary will also work on setting something up for the September meeting.

Discussion Group Report – Megan Hollywood

August Discussion Group

- Topic – Intentional Work Life Balance
- Date – August 4
- Attended –

September Discussion Group

- Topic – HR Analytics and Tool Demonstration
- Date – September 1
- Attended –

October Discussion Group

- Topic –
- Date – October 5

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1064, up 7 from last month
- Twitter Followers – 1039, same as last month
- Instagram Followers – 56, up 4 from last month
- Facebook – 126, same as last month

Certification Report – Tricia Kleber

- SHRM Approval – September Meeting
- HRCI Approval –
- Waiting for HRCI Approval – August Monthly Meeting; September Monthly Meeting
- Waiting to Obtain – October meetings/discussion groups and beyond

Old Business

Social with NOVA SHRM – there were about 40 people in attendance. Will is working with NOVA SHRM to do another event in October, probably somewhere inside the beltway. Bryan was wondering how people were being engaged, and to have the event be a bit more structured. He would like to see our chapter informing potential new members about what we have to offer. Bryan talked about a session he attended sponsored by Disrupt HR and mentioned having people talk about certain issues facing HR and then have discussions about those issues. We talked about the discussion group and how that has changed over the years – in the past, it was more discussions instead of having someone doing some sort of presentation. We could try to do a HR Roundtable with several topics in place and see how that goes.

New Business

At one time, we talked about theming our meetings and discussion groups but that never went anywhere. That might be something we want to look at for the future.

We also talked about doing another meeting on specific topics and having these truly discussions. Each meeting would be on 3 topics, and we would limit the meetings to a few participants and have breakout rooms for each topic to be discussed. Bryan will talk with Megan to see if there are any available times for us to do a discussion group on this.

Will would like to spend 5-10 minutes with each Board member discussing what they want to do for next year.

Next Board Meeting: October 3.

Meeting adjourned: 6:35 pm

Respectfully submitted,
Tricia Kleber

Last edited: September 12, 2022